



Staff and former staff

## Privacy Statement

Protecting your privacy and your personal data is extremely important to us. Therefore, the following text includes details about processing your personal data. The operator of the personal data is the Slovak Research and Development Agency, Bratislava 811 07, Mýtna 23, Slovak Republic ("SRDA"). We strictly comply with the relevant data protection regulations when using and processing personal data.

### [1.] Data security

- [1.] To protect your personal data, the Slovak Research and Development Agency has taken appropriate technical and organizational measures, among others, against loss, manipulation, or unauthorized access. The adopted measures are subject to regular review and are continuously updated according to up-to-date knowledge.
- [2.] Should there be a breach of the protection of your personal data, we will inform you without undue delay within 72 hours if such a breach of the protection of your personal data could lead to a high risk to your rights.

### [2.] Collection and processing of personal data

We process personal data in accordance with the currently valid legal provisions on the protection of personal data. When you are in communication with us and provide us with your personal data, please note that the personal data you have provided in the relevant form is only processed for a specific purpose according to the terms and conditions stated herein.



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### [3.] Purposes and legal bases of personal data processing

The personal data of job applicants are processed for the following purposes:

Purpose	Legal bases
Human resources & wages	Fulfilment of the Contract pursuant to Article 6(1)(b) of the GDPR
Accounting	Legal obligation pursuant to Article 6(1)(c) of the GDPR
Internal communication	Legitimate interest pursuant to Article 6(1)(f) of the GDPR
Registry of notifications of anti-social activity	Legitimate interest pursuant to Article 6(1)(f) of the GDPR
Registry Management	Legal obligation pursuant to Article 6(1)(c) of the GDPR
OHS	Legal obligation pursuant to Article 6(1)(c) of the GDPR
Records of accidents	Legal obligation pursuant to Article 6(1)(c) of the GDPR
Provision of employee data	Legitimate interest pursuant to Article 6(1)(f) of the GDPR
Ensuring the security of network and information systems operations	Legitimate interest pursuant to Article 6(1)(f) of the GDPR
Ensuring the operation and support of information system CES	Legitimate interest pursuant to Article 6(1)(f) of the GDPR

We only process personal data for the necessary time. If consent has been granted, then only for the period of granting the consent or until withdrawing the consent. If we process personal data based on the law, e.g. accounting documents, we process them for 10 years. The exact retention period is specified in the SRDA Record Retention Policy.

### [4.] Partners and recipients of personal data

All personal data are not processed by the Slovak Research and Development Agency itself, but with the support of contractually authorized intermediaries who provide the management, operation, or servicing of individual systems for providing these services. The partners have been carefully selected and appropriate technical and organizational measures ensure that the processing of your personal data is carried out in accordance with the requirements of the Personal Data Protection Act and that your rights are guaranteed. Partners are not allowed to use the provided personal data for their own or commercial purposes or to disclose it to third parties.

#### [4.1] Categories of recipients

- Organization and companies providing operation and maintenance of the information systems
- Organization and companies providing support services
- Organization and companies providing electronic communication
- Public authorities if determined by relevant legislative regulations, regulatory acts, or contracts

#### [5.] Lawfulness of personal data processing

If you decide to provide us with your personal data for any of the purposes set out in the offers given by our website, this may be a disclosure in terms of the lawfulness of the processing:

- [5.1] without your consent for the purpose of entering into a contractual relationship, compliance with a legal obligation or a legitimate interest that we pursue as an operator, or
- [5.2] with your consent
- [5.3] however, the form in which you enter your personal data always indicates at least the purpose of the processing, the scope of the personal data processed, the grounds for the consent, and the duration of the processing.

#### [6.] Rights of data subjects

You may exercise the following rights in relation to the processing of your data:

##### [6.1] Right to information

You can request confirmation of whether and to what extent your personal information is being processed.

##### [6.2] Right to rectification

If we process incomplete or incorrect personal data about you, you can request their correction or completion at any time.

If you have created a user account, you can access your personal data at any time and correct or amend them yourself. In addition, you can close your user account at any time.

##### [6.3] Right to erasure

You can request the deletion of your personal data if the reason for which they were collected has ceased, the processing is unlawful, the processing disproportionately affects your legitimate protected interests, or the data processing relies on your consent, and you have withdrawn it. Please note that there may be other reasons, which may preclude the immediate erasure of your data, e.g. statutory storage periods, pending proceedings, application, performance or defence of legal claims, etc.

#### [6.4] Right to restriction of processing

You have the right to request the restriction of the processing of your data when

- you deny the accuracy of these data, for a period that allows us to verify the accuracy of the data,
- the processing of your data is unauthorized, but you refuse the erasure and instead request a limitation of the use of the data,
- we no longer need the data for the intended purpose, but you still do need the data to assert, exercise, or defend legal claims, or
- you have objected to the data processing.

#### [6.5] Right to data portability

You may require us to make your data available to you in a structured, common, and machine-readable format, as long as we process the data on the basis of your consent or for the purpose of fulfilling a contract between us and the processing is carried out using automated procedures.

#### [6.6] Right to object

If we process your data for the purpose of performing tasks in the public interest, for the purpose of exercising public authority, or if we refer to the necessity of protecting our legitimate interests during the processing, you may object to the data processing, if there is a decisive interest in protecting your data. You can withdraw the sending of advertising at any time without giving reasons.

#### [6.7] Right to complain

If you are of the opinion that we have violated the Slovak or European personal data law and thereby violated your rights when processing your data, we hereby ask you to contact us so that we can clarify any questions you may have. Of course, you also have the right to complain to the Office for Personal Data Protection of the Slovak Republic, or the European Supervisory Authority.

You can exercise these rights directly at the SRDA by notifying us using [the contact form](#).

#### [7.] Contact information

The Slovak Research and Development Agency, as the operator, has appointed a Data Protection Officer (DPO) in relation to the protection of personal data pursuant to Art. 37 of the GDPR Regulation.

#### **Contact us at:**

The Slovak Research and Development Agency,

Mýtna 23, Bratislava 811 07, Slovak Republic