



APPENDIX 2B – INSTRUCTION FOR REIMBURSEMENT ON PROJECT COST CALCULATION

The instruction sets following rules in accordance with the Executive protocol on the Agreement between the Government of the Slovak Republic and the Government of the Republic of Portugal on Cooperation in Science and Technology signed on February 17, 2003 in Lisboa.

PORTUGUESE PARTY REFUNDS

For Portuguese investigators:

- Travel expenses for travels to Slovakia
- Health insurance during their stay in Slovakia

For Slovak investigators:

- Stay expenses in the form of per diem allowances in Portugal according the national lawful rules and call conditions
- Accommodation expenses during the stay in Portugal

SLOVAK PARTY REFUNDS

(maximum of **2 700 €/calendar year/project**; and **5 400 € for project duration**)

(Eligible costs provided by the Slovak Research and Development Agency in the terms of bilateral cooperation must be in compliance with the Slovak Act No. 283/2002 Coll. on Reimbursement of Travel Expenses)

For Portuguese investigators:

- Stay expenses and accommodation during the stay in Slovakia
 - per diem allowances (maximum of 41,16 €/day)
 - accommodation expenses (maximum of 100 €/night)
 - travel expenses in Slovakia during the stay

For Slovak investigators:

- travel expenses for travels to Portugal (the use of any means of transport is refunded up to maximum of an economy class air ticket price or train ticket [over 300 km 1st class express train], taxi fares shall only be refunded in extraordinary and relevant cases)
- health insurance during their stay in Portugal
- for the Slovak researches accompanying the Portuguese investigators in Slovakia the Agency refunds:
 - per diem allowances
 - accommodation expenses with maximum of 100 €/night
 - travel expenses in Slovakia
- travel and accommodation expenses connected with research materials collection
- by participation in conferences, workshops and other similar activities in Slovakia relevant to the project and approved by the Agency:
 - per diem allowances
 - accommodation expenses with maximum of 100 €/night
 - travel expenses in Slovakia
- other relevant expenses connected to transportation services (visa fees, ...)
- conference fees **are not eligible for reimbursement** by the Agency