



## **The Call for submitting proposals for projects supporting the collaborating between organizations in the Slovak Republic and the Republic of Portugal in years 2011 – 2012**

### **Full text of the Call**

The legal framework for submitting of research and development projects in 2010 issues from the Act. No. 172/2005 Coll. on the Organization of State Support of Research and Development and on amendment of Act. No. 575/2001 Coll. on the Structure of Activities of the Government and Central State Administration as amended by later regulations and as in Act No. 233/2008 Coll. (hereinafter referred to as the Act 172/2005 Coll. as amended by later regulations) and is based on the Agreement between the Government of the Slovak Republic and the Government of the Republic of Portugal on Scientific and Technological Cooperation, signed on February 17, 2003 in Lisbon the Slovak Research and Development Agency (SRDA) on the bases of the delimitation protocol agreed between the Division of Science and Technology, Ministry of Education of the Slovak Republic and SRDA on June, 9. 2006

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**the Call for submitting proposals for projects supporting the collaborating between organizations in the Slovak Republic and the Republic of Portugal in years 2011 – 2012 according § 12 col. 2 c) Act . No. 172/2005 Coll. on the Organization of State Support of Research and Development**

## **THEMATIC FIELDS AND OBJECTIVES**

This Call does not define any priority research areas. On the basis of joint R&D activities, the proposals from any R&D field can be submitted with duration of maximum 21 months. Cooperating partners from R&D organizations on both sides are invited to submit joint proposals. The projects will be implemented by means of exchange of scientists and information.

The projects of bilateral cooperation are intended to have these objectives:

- preparation of joint international projects
- preparation of joint publications and other outputs
- common active participation at conferences as an output from joint R&D activities
- mutual use of special laboratory equipment and apparatus
- research materials collection

## **DEFINITION OF THE BASIC TERMS**

- **Applicant** is a legal or physical body in science and technology in the Slovak Republic within all research and development sectors which submits project proposal. Project for which applicant asks the financial support is part of the proposal.

- **Receiver** is a legal or physical body in science and technology in the Slovak Republic within all research and development sectors which receives the financial support from state budget and which is responsible for the project financial management.
- **Provider – Slovak Research and Development Agency** is an institution which decides about project financial support from state budget to the applicant.
- **Principal Investigator** is a person who is responsible for the project accomplishment and for financial support objectives and also for project financial management.
- **Participant's Mobility** – includes travel expenses, daily allowances, accommodation expenses, health insurance and other relevant expenses connected to travel of the research team members.

## CALL CONDITIONS

- The proposal must be submitted parallel by Slovak applicant in Slovakia and by Portuguese applicant in Portugal.
- Each project must have one responsible person – Principal Investigator (PI) from Slovak and Portuguese participating party, also in a case of a multilateral cooperation of more cooperating organizations from both countries.
- Principal Investigator (PI) submits forms on behalf of the applicant filled in Slovak and English or Portuguese and English, respectively.
- The proposal on the Slovak side will include:
  1. the title
  2. the name of Slovak and Portuguese PI
  3. the name and the address of Slovak applicant and Portuguese partner organization
  4. project annotation
  5. specific goals and activity focus
  6. clear arguments for international cooperation
  7. the anticipated results
  8. the time schedule
  9. profession of Slovak PI and lists of Slovak and Portuguese research team members
  10. the budget (see instructions).
  11. if the projects are linked to an already existing cooperation, the PI should mention the results and their contribution for Slovakia.
- Slovak participant selected for financial contribution shall provide to the Agency the Licence on Qualification to perform R&D in compliance with the Slovak Act No. 172/2005 Coll. as amended by later regulations before signing the Agreement.

## SPECIFIC CALL CONDITIONS

- In summary the agency allocates **66 000 €** for this call for the whole period of the projects realization.
- Finances will be provided in accordance with the approved budget of the Ministry of Education of the Slovak Republic by the Slovak Research and Development Agency for

project duration. The expenses in the Slovak Republic will be covered in accord with approved budget for bilateral research and development cooperation for years 2011 to 2012.

- The financial support offered within this call is strictly limited to participants mobility up to the maximum **2 700 € for calendar year/project** and **5 400 € for 21 months/project**.  
The Slovak party provides:
  - travel expenses up to the level of economy class air ticket for Slovak researchers for travelling to Portugal
  - health insurance of Slovak researchers during their stay in Portugal
  - daily allowances for Portuguese researchers in Slovakia in accord with the Slovak Law on Reimbursement of Travel Expenses (Art. 283/2002)
  - accommodation for Portuguese researchers in Slovakia up to maximum **100 €/night**
  - possible relevant travel expenses, daily allowances and accommodation for Slovak researchers who accompany Portuguese researchers in Slovakia
  - other relevant expenses connected to travel and transportation services (visa fees...)
- Similarly, the Portuguese party will cover travel expenses and health insurance for Portuguese researchers coming to Slovakia and daily allowances and accommodation for Slovak researchers during their stay in Portugal.
- In the frame of this call one person can be in the position of the Principal Investigator just in one project. In the case when he/she submitted two or more proposals, the agency will accept just this one, which was submitted to the electronic information system earlier.
- Any Principal Investigator whose has had a previous project financed by the Agency which was, after completion, evaluated in the Final Evaluation Report as “completed to unsatisfactory level“ is not eligible to submit a further project to the Agency during the period of 3 calendar years from the year when he/she received the Final Evaluation Report.

## CALL DURATION

The Call is opened on **July 9, 2010** and will be closed on **September 10, 2010**.

## PROPOSAL SUBMISSION

Applications must be submitted in electronic form using on-line system in Slovak and English language with deadline **September 10, 2010** until **12:00**. One original signed form (in Slovak and also in English version) should be delivered to the Agency at the latest by **16:00** on **September 10, 2010**, or sent by mail to the Agency address (Slovak Research and Development Agency, Mýtna 23, P.O.Box 346, 814 99 Bratislava) with post stamp date latest **September 10, 2010**.

After this deadline it is impossible to submit proposals. The proposal must be signed by both participating organizations (signatures of principal investigators and statutory representatives). Signatures of Portuguese partners sent by fax or scanned version will be accepted.

Example of the form is in **Annex 1**.

Instructions for Reimbursement on Project Cost Calculation are in **Annex 2**.

Manual for on-line system is in **Annex 3**.

## PROJECT START AND TERMINATION

The projects submitted in the frame of this Call can start at the earliest on **April 1, 2011**, and must be completed latest on **December 31, 2012**.

## PROJECT EVALUATION

Formal and technical rules for project acceptance are in **Annex 4**.

The proposal evaluation is organized on national and than on the international level.

At national level the proposals will be evaluated by using the following criteria:

1. Specific project targets and their relevance to the call (25 points with minimum 20 points required for financing)
2. Originality of the project (15 points)
3. Importance of international cooperation at project participation (25 points)
4. The anticipated contribution of international cooperation project for Slovakia (25 points)
5. Professional experience of Slovak responsible principal investigator – PI (10 points)

Maximum points: 100

The evaluation on international level will be accomplished by using the following criteria:

1. single party proposals will not be evaluated
2. proposal with high ranking from both parties will have priority as compared to the proposal which is differently evaluated by every party.

## ANNOUNCEMENT OF THE RESULTS

- Decisions according to the § 19 col. 1 the Act 172/2005 Coll. the Agency announces by written delivery at the latest time of 3 months after the date of the latest submitted proposal.
- Decisions according to the § 19 col. 8 the Act 172/2005 Coll. the Agency announces at the latest time of 6 months after the date of the latest submitted proposal by announcement on agency web site, followed by written delivery.

## PROVIDING THE FINANCIAL SUPPORT AND OBLIGATIONS OF THE APPLICANT

- The Agency will provide to the receiver the financial support on the account stated in an Agreement for the financial support with the Slovak Research and Development Agency at the latest time of 2 months after the Agreement was signed.
- The date of Agreement signature is conditioned by the submission of the revised proposal according the remarks stated in proposal Evaluation Report.
- At the end of each calendar year, the PI reports to the Agency. The report must include a statement of progress with the project and a cost statement related to the expenses of the period in question. After the project is terminated, the PI must provide a final report to the Agency.

## CONTACTS

### Slovak Republic

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