

Instruction for Reimbursement

on Project Cost Calculation in Slovak – Ukrainian Bilateral Cooperation

The instruction sets following rules in accordance with the Executive protocol on the Agreement between the Government of the Slovak Republic and the Cabinet of Ministers of Ukraine on the Scientific and Technological Co-operation from December 2, 2002 in Kyiv.

UKRAINIAN PARTY REFUNDS:

For Ukrainian investigators:

- Travel expenses for travels to Slovakia
- Health insurance during their stay in Slovakia

For Slovak investigators:

- Stay expenses in the form of per diem allowances in accordance with existing directives in Ukraine
- Accommodation expenses during the stay in Ukraine.

SLOVAK PARTY REFUNDS (maximum of 2 820, €/project year; and 5 640 € for project duration):

(Eligible costs provided by Slovak Research and Development Agency in the terms of bilateral cooperation must be in compliance with the Slovak Act No.283/2002 Coll. on Reimbursement of Travel Expenses)

For Ukrainian investigators:

- Stay expenses and accommodation during the stay in Slovakia
 - per diem allowances (maximum of 34,86 €/day)
 - accommodation expenses (maximum of 67 €/day)
 - travel expenses in Slovakia during the stay

For Slovak investigators:

- travel expenses for travels to Ukraine (the use of any means of transport is refunded up to maximum of an economy class air ticket price, taxi fares shall only be refunded in extraordinary and relevant cases)
- health insurance during their stay in Ukraine
- for the Slovakian researchers accompanying the Ukrainian investigators in Slovakia the Agency refunds:
 - per diem allowances
 - accommodation expenses maximum of 67 €/day
 - travel expenses in Slovakia
- by participation in conferences, workshops and other similar activities in Slovakia relevant to the project and approved by the Agency:
 - per diem allowances
 - accommodation expenses maximum of 67 €/day
 - travel expenses in Slovakia
 - conference fees **are not eligible for reimbursement** by the Agency

Important:

Institutional Statutory is obliged to:

- **ask** the Agency in writing for the approval of the mobility/transport activities changes
- **inform** in writing about any changes/substitution in the team (Slovak and Ukrainian as well).